



ST. JOSEPH SCHOOL

43222 Mission Boulevard, P.O. Box 3246

Fremont, California 94539

(510)656-6525 / Fax (510)656-3608 / www.stjosephschoolfremont.org

Please complete the following check list to apply for admission.

1. _____ Complete the online application and submit the \$50.00 application fee
2. _____ Print out and complete this application packet, also found within our online application
 - a. _____ Pastoral Agreement
 - b. _____ Parent Questionnaire
 - c. _____ Student / Family Information Sheet
 - d. _____ Current School Information Request - to be completed by your child's current teacher, and then mailed directly to us by the current teacher.
3. _____ Attach or upload a copy of applicant's current report card or evaluation report.
4. _____ Attach or upload a copy of applicant's most recent standardized test scores (grade 2-8 applicants only).
5. _____ Attach or upload a copy of applicant's official Birth Certificate.
6. _____ Attach or upload a current photo of your child.
7. _____ If applicant is baptized, attach or upload a copy of their Baptismal Certificate.
8. _____ Attach or upload a copy of applicant's Immunization Records. Proof of a physical examination will be required upon acceptance and prior to the first day of classes.
9. _____ Note here if your child is Catholic but still needs to receive the sacraments of:

Baptism: yes or no Eucharist: yes or no
10. _____ Read and become familiar with attached: St. Joseph School Philosophy, Admission Policy, General Information, and Tuition & Parent Fund Guidelines.
11. _____ Pre-admission assessment and parent interview will be scheduled when application requirements have been met. The assessment cannot be scheduled until application is complete.

All of the above must be complete and submitted with the application

Please circle grade applying for: TK K 1 2 3 4 5 6 7 8

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ADMISSION POLICY FOR ST. JOSEPH SCHOOL 2022-2023 SCHOOL YEAR

St. Joseph School admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school.

We do not discriminate on the basis of race, color, national and ethnic origin in administration of educational policies, admissions policies, scholarship and loan programs, and other school-administered programs.

Admission to St. Joseph School shall be influenced/determined by the following (not necessarily in priority order):

- Satisfactory performance in academics, behavior, attendance, effort, conduct, test scores from previous schools and pre admission assessment
- Transitional-kindergarten and kindergarten readiness are assessed for acceptance into either program
- Completion of all application requirements
- Copy of official state Birth Certificate must be submitted for all incoming new students
- Copy of Baptismal certificate for all incoming Plan A new students must be submitted for verification
- A request for student information prior to acceptance must be completed by the school from which the child is transferring
- A child is eligible for transitional-kindergarten if the child is potty trained and will have his or her fourth birthday by September 1, 2022
- A child is eligible for kindergarten if the child will have his or her 5th birthday by September 1, 2022
- A child is eligible for first grade if the child will have his or her 6th birthday by September 1, 2022
- Students transferring from another Catholic or private school must have financial obligations to previous school completed

PLAN A ACTIVE PARISHIONER

The definition of “**ACTIVE PARISHIONER**” as referenced in St. Joseph School’s tuition policy:

- Parent(s) is baptized and child has been baptized and participates in Faith Formation (attendance of CCD or religious education)
- Parent(s) is registered at St. Joseph Parish or another parish or recently moved from another area where family was registered and active in a Parish
- Parent(s) is a participating, **active** parish member (events, liturgies, etc.)
- Parent(s) provides regular financial support to the parish through use of the parish envelopes (weekly) or Electronic Funds Transfer (EFT), (cash contributions not in a parish envelope cannot be recorded. Parish records are checked.)

An active parishioner is a registered member of a faith community for whom stewardship is a way of life: someone who shares his or her time, talent, and treasure with the Parish Family. Evidence of desire for spiritual growth and practice of the faith is evidenced by the Pastoral Agreement.

TESTING, INTERVIEW, AND WAITING LIST

- All applicants to St. Joseph School are assessed prior to acceptance and parents are required to come for an interview.
- At the request of the parents, children not accepted will be kept on a waiting list for the current school year only. Applications must be renewed each year.

STUDENT / FAMILY INFORMATION 2022-2023
ST. JOSEPH SCHOOL
Fremont, Ca.

For Office Use Only:
Date Received: _____

Grade Applying for: _____
Parish: _____
Parish Envelope #: _____

(PLEASE PRINT CLEARLY)

Student's Name: _____
Last First Middle

Place of Birth: _____ Date of Birth: _____

Child's Religion: _____ Child's Primary Language: _____

Nearest Public School: _____

List all schools child has attended starting with most current:

Dates	Name	City	State	Grades Attended
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Name of Father: _____
Last First Middle

Date of Birth: _____ Place of Birth: _____ U.S. Citizen: Yes () No ()

Father's Ethnicity: _____ Father's Religion: _____

Father's Address (if different than child's): _____

Occupation: _____ Where Employed: _____

Work Address: _____ Work Telephone: _____

Name of Mother: _____
Last First Middle Maiden Name

Date of Birth: _____ Place of Birth: _____ U.S. Citizen: Yes () No ()

Mother's Ethnicity: _____ Mother's Religion: _____

Mother's Address (if different than child's): _____

Occupation: _____ Where Employed: _____

Work Address: _____ Telephone: _____

Primary Language spoken at home _____

Please check home condition:

- () Child is living in household with both natural parents
- () Other living arrangement

If other, please explain (e.g. step-parent, foster, guardian, shared households):

Who has legal custody of the child? _____
(Please provide the most current court orders. Let us know, immediately, if any changes occur relating to custody or visitation orders for your child.)

Are there any legal restrictions as to who may see/pick-up the child? _____(yes) _____(no)

If yes, please explain: _____

Legal documentation of restrictions would need to be provided to school if child is accepted.

PLEASE RECORD EXACT DATES: (Copy of Baptism record required)

Record Of Sacraments Received

Baptism

Holy Communion

Reconciliation

Church: _____

Date: _____

City: _____

State: _____

Children in the Family (list in order of birth, **including child applying**).

<u>Name</u>	<u>Date of Birth</u>	<u>Relation to Applicant</u>	<u>Living At Home?</u>
_____	_____	_____	__Yes __No
_____	_____	_____	__Yes __No
_____	_____	_____	__Yes __No
_____	_____	_____	__Yes __No

Parent's Signature: _____

Date: _____

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PARENT QUESTIONNAIRE

FAMILY NAME: _____

DATE: _____

CHILD'S NAME: _____

Grade Entering: _____

Grade Entering: _____

Grade Entering: _____

DIRECTIONS: (Please type or print) Answer ALL OF THE QUESTIONS as briefly and as honestly as you can.

1. How did you hear about St. Joseph School?
2. Why do you want your child/children to attend St. Joseph School?
3. Is your child currently in a Faith Formation program or Sunday Pre-School; if so, where and for how long?
4. Your child will receive daily religious instruction in the tradition, doctrine, and sacramental life of the Catholic Church. How will you support and encourage his/her growth and development of faith within this Catholic school and at home?
5. If you are non-Catholic, does the fact that your child will receive daily religious instruction in the Catholic faith pose any value conflict with your family? If so, please explain.
6. Are you willing to support school policies and assist your child in all academic, social or behavioral areas, including educational testing and evaluations?

7. Financial support and volunteer service at school functions are definite requirements for St. Joseph School families. In what ways are you willing to fulfill your obligations and responsibilities as an active member of St. Joseph School community? (Be specific, i.e. help in classroom, chaperone fieldtrips, donate time, talent, or treasure in support of the school)

8. Do you understand the TUITION & PARENT FUND GUIDELINES?_____

9. Do you foresee any problems with payment of Tuition & Parent Fund?_____

If yes, please explain:

10. If you have applied for more than one child, but only one can be accepted, do you still wish your one child to attend St. Joseph School?

11. Do you understand the School Mission and Philosophy?_____

12. Do you see any problems or conflicts in supporting this Philosophy?

Parent Signature

CURRENT SCHOOL INFORMATION REQUEST

Please give this form to your child's current teacher to complete. You may return it with your application or ask him/her to mail it directly to St. Joseph School, (P.O. Box 3246, Fremont CA 94539). Please ask them to include a copy of your child's most recent report card and standardized test.

_____, please release the requested information.
(Name of current school)

Parent Signature

REQUEST FOR INFORMATION PRIOR TO ACCEPTANCE
(To be completed by child's current teacher)

DATE: _____

STUDENT NAME: _____ CURRENT GRADE: _____

SCHOOL CURRENTLY ATTENDING: _____

ADDRESS OF SCHOOL: _____

Length of time in this school: _____

Attendance record satisfactory: _____

1. Please evaluate the following areas:

E - Excellent
G - Good

F - Fair
U - Unsatisfactory

General Attitude: _____ Cooperation: _____

Effort: _____ Classroom Conduct: _____

Relationship with teacher: _____

Relationship with peers: _____

School Study Habits: _____ Home Study Habits: _____

2. Please evaluate the following academic areas:

- 1 - Outstanding Progress
- 2 - Satisfactory Progress
- 3 - Below Average Progress
- 4 - Failing to make the necessary progress

Reading _____ Math _____ Social Studies _____

English _____ Science _____ Spelling _____

Final grades from last issued report card (grades K-8):

Report Results from most recent Standardized Test: (grades 1-8)

Date of Issue: _____

Testing Date: _____

Reading: _____

Name of Test: _____

English: _____

English: _____

Math: _____

Math: _____

3. Is this student currently receiving or has he/she received any special services or educational testing (speech & language, resource specialist, tutoring, etc.)? Yes ___ No ___

If Yes, please explain further:

4. Is this student currently under an IEP? _____ Yes _____ No

5. Reading Series and present level of child, if applicable.

6. Math Series and present level of child, if applicable.

7. Behavior/Discipline - Please comment:

8. Other comments:

Current Teacher's Name _____ Title: _____

Phone # _____ Email : _____

Signature: _____ Date _____



St. Joseph School

MISSION STATEMENT

St. Joseph School is affiliated with the Dominican Sisters of Mission San Jose and an integral part of St. Joseph Parish in historic Mission San Jose. The school is dedicated to providing a strong Catholic religious formation and an excellent academic education for students in Transitional-Kindergarten through the Eighth Grade. Partners in this endeavor, students, parents, educators, and parish community strive to live Christ's message, empowering service-minded future leaders for Church and community.

PHILOSOPHY

Rooted in the Dominican spirit and a tradition of excellence, St. Joseph School recognizes students as learners, parents as primary educators, and teachers as facilitators of learning. The school is committed to instilling Gospel values and providing a nurturing, faith-filled environment that:

- ♦ strengthens the individual's self-worth,*
- ♦ appreciates the diversity of all peoples, and*
- ♦ encourages caring interdependence, developing responsible members of family, parish, and local/global communities.*

Dedicated to fostering each student's relationship with God and others, the educational program is directed toward the growth of the whole child: spiritual, intellectual, physical, social, and psychological.

St. Joseph School
STUDENT LEARNING EXPECTATIONS

Students from our School are Becoming...

1. Faith-filled Christians in the Catholic Tradition who:

- know doctrine and practice traditions of the Catholic faith.
- cultivate a personal, prayerful relationship with God.
- practice Gospel values in their daily lives.
- participate in communal liturgical celebrations.

2. Life-long learners who:

- have a well-rounded mastery of academic concepts and skills.
- are critical thinkers and problem solvers.
- utilize and adapt technology and other resources productively and responsibly.

- acquire the skills necessary to be independent learners.
- organize, analyze, synthesize, evaluate, and apply information and ideas from a variety of sources.

3. Socially responsible members of the community who:

- recognize and respect the dignity of each person.
- understand the rights and responsibilities of the individual in advancing the common good.
- share their gifts and talents in service to others.
- value all of God's creation and are stewards of the earth.
- make choices based on an understanding of the Seven Catholic Social Principles.

4. Well-rounded individuals with good inter-personal skills who:

- are self-confident, adaptable learners.
- respond constructively to both success and failure in their lives.
- set and pursue goals responsibly.
- communicate effectively.
- dialogue and collaborate in a spirit of interdependence.
- interact positively and respectfully with others.
- have good personal habits for a healthy and fit life.

GENERAL INFORMATION ABOUT ST. JOSEPH SCHOOL

1. The Catholic schools in the Diocese of Oakland, mindful of their mission to be witnesses to the love of Christ for all, do not discriminate on the basis of race, color, national or ethnic origin, age, sex, or disability in the administration of educational policies, scholarships and loan programs, and athletic and other school administered programs.
2. Tuition for the next school year is finalized in March. New rates are published when finalized. Tuition & Parent Fund guidelines are included on page 19 of this packet.
3. A per child registration fee covers insurance, health and testing fees, diocesan assessment, book rental, workbooks, technology infrastructure, general supplies and class parties. This non-refundable fee is \$450.00 and due upon acceptance.
4. If possible, we prefer that both parents come to a preadmission interview; applicant does not need to be present for the interview. Students applying to all grades are assessed for readiness.
5. St. Joseph School relies on volunteer help for many of its operations and all of its fundraising activities. You must be willing to allot some time to volunteer in support of these very important and necessary activities.
6. St. Joseph School has a Parent Participation Program which has been designed to help instill the Gospel value of service and to help maintain low tuition fees. It is essential that everyone do his/her fair share to help our school. Every two-parent family is required to complete 15 service hours by December 31, and 15 more service hours by May 31. For single parent families, this requirement is 7.5 hours per semester upon approval of the principal. There is a \$30 per hour fee for unfulfilled service hours with billing at the end of each semester.
7. All employees, parents and volunteers must complete the Safe Environment for Children online training course through VIRTUS, be fingerprinted through the Diocese of Oakland and complete a volunteer application. Anyone not fingerprinted will be screened through Megan's Law.
8. The school day begins at 8am and students are expected to arrive by the first bell at 7:58am and be in their class line by 8am. Dismissal is 3pm each school day except Wednesday, which is 2pm dismissal, and on minimum days, when dismissal is at 12:15pm.
9. Daily Hot Lunch is offered for purchase through a contracted school lunch program, Choicelunch. Ordering is done online by the parent/guardian at choicelunch.com. Students may also order milk through this program.
10. Before and after school care is offered for all St. Joseph School students for an additional fee.
11. St. Joseph School charges a non-refundable \$50.00 Application Fee. Applicants for all grades will be assessed by appointment.
12. ALL NEW students MUST HAVE A MEDICAL HISTORY FORM (completed by parents), PROOF OF A PHYSICAL EXAMINATION, IMMUNIZATIONS and TB TEST before they can begin classes. All students entering grade 7 must be immunized with the Hepatitis B vaccine (3 shots), a 2nd MMR and a Tdap booster shot.

**ST. JOSEPH SCHOOL
TUITION & PARENT FUND GUIDELINES**

Payment Schedule

Our Tuition & Parent Fund collection is handled by Blackbaud/SMART Tuition Management Service, an agency that specializes in contract collection accounts for colleges and schools. At the time of online registration you sign a Tuition & Parent Fund contract and specify a payment plan. By completing an automatic debit enrollment online, you give Blackbaud/SMART authorization to deduct payments from the financial institution of your choice. Blackbaud/SMART charges an annual administration fee of \$50. Optionally, families may choose to pay in full by the first day of the school year directly to the school office.

Blackbaud/SMART Tuition Management Service will withdraw the yearly Tuition & Parent Fund amount from your checking or savings account, or via credit card, (an additional 2.65% fee is charged by Blackbaud/SMART for this option). Blackbaud/SMART offers several payment plans to choose from. There are currently two tuition plans:

- Plan A – As defined on page 4 of this application
- Plan B - Does not fill the qualifications of Plan A

The Parent Fund is a yearly \$250.00 per family fee that takes the place of mandatory fundraisers such as wrapping paper and candy sales, etc...

Dishonored Payment: A fee of up to \$85.00 may be assessed to your account for any scheduled withdrawal that is dishonored due to insufficient funds. Blackbaud/SMART does allow a 10 day grace period, but only if you inform them no later than 3 business days before your scheduled withdrawal. If Blackbaud/SMART is unable to deduct sufficient funds on your due date, they will attempt the withdrawal again approximately 10 days later. Delinquent automatic deduction accounts may incur multiple fees if they unsuccessfully attempt withdrawals for both current and past due amounts. Additional fees may be imposed by your bank.

School NSF (non-sufficient funds)Fee: A fee of \$25.00 may be assessed by the school for any payment not honored by your bank, (i.e. registration payment, application fee, etc...). NSF checks are not able to be redeposited.

Refunds: Refunds of any amount paid on your Blackbaud/SMART account will be handled by the school in accordance with our refund policy.

Tuition Plan A Families: Your parish status may be reviewed. The school may be notified of your status and reserves the right to adjust your tuition to reflect your current status in the parish. Should your status change, you will be assigned Plan B.

Need Based Scholarships

Special rate tuition is occasionally approved by the pastor or principal according to financial need as determined by FACTS and the Need Based Scholarship Committee. Usually this is on a short term basis until the financial situation of the family has improved. To apply for a need based scholarship, a family must complete a FACTS form online, link available on the school website, www.stjosephschoolfremont.org. Only online scholarship applications will be accepted – **paper forms are not available.**



Saint Joseph School

The School with a Mission!

Did you know?

- Our School is fully accredited by the Western Association of Schools and Colleges.
- St. Joseph School received a national Blue Ribbon award (1996-97) for excellence in education.
- St. Joseph School has offered quality education for the past 62 years.
- Spiritual growth and moral training are integral to our program. There is a great appreciation for multicultural diversity.
- Students are extensively involved in our Mission Helpers outreach service program.
- Many of our students and alum are actively involved in parish ministries (choir, altar servers, youth ministry, etc.)
- Teachers are credentialed and attend regular in-services.
- There are instructional assistants to support the teachers
- Star Test scores are well above average in ALL grade levels.
- We have a full time Learning Support Coordinator as well as 1 additional teacher
- Technology is integrated in all grades.
 1. Computers available for student use
 2. Interactive White Boards, Document Readers and iPads in all grades.
 3. Front Row Sound System to enhance learning
 4. 1 to 1 iPad program for students in 6th through 8th grade (refundable \$50 breakage deposit required)
- Library program with computer-based reading enrichment through Renaissance Learning.
- Our school provides an environment where students can demonstrate responsibility and positive leadership.
- Our school has an active Student Government and Campus Ministry program.
- A feeling of belonging is promoted through our Faith Family Program. This program takes students from each grade and combines them into a unit where they receive support, peer counseling and positive modeling by the older students.
- We strive for 100% parent participation in our school which is the basis of our cooperative atmosphere and our success.
- We offer Hot Lunch and milk for purchase on a daily basis through Choicelunch.
- Enrichment classes including ...Music and Art are taught to grades TK – 5 by qualified teachers.
- We offer several elective classes to students in grades 6 - 8
- Our students may participate in both a school and Parish choir.
- Our quality Science and Math Programs enable many of our 8th grade graduates to accelerate in Math and Science upon entering high school.
- We have a well equipped Science Lab for our junior high students.
- Our P.E. program teaches sequential skills.
- We have a Spanish curriculum for all grades.
- We offer extensive enrichment programs such as: field trips, speakers, 6th Grade Science Camp, 8th Grade Science Camp, Chess Club, Jr. High Drama Club, Jr. High Service Club. Other offerings may be available throughout the school year.
- We offer School Counseling to provide consistent student/family support as the need arises.
- Need based scholarships are available for school families who demonstrate financial need.
- Child care is available before school (7:00-7:40 am) and after school until 6:00 pm for all students for an additional fee.
- Many of our students participate in our parish's boys and girls CYO sports programs that include basketball, volleyball, track and cross country.

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TUITION & PARENT FUND INFORMATION 2021-2022

Below are the tuition fees for the 2021-2022 school year. Tuition rates for the 2022-2023 will published when available.

ST. JOSEPH SCHOOL TUITION:

TUITION PLAN A – IN PARISH*

Yearly Plan A Tuition Rate per child

Transitional Kindergarten:
\$9,465

Kindergarten - 8:
\$8,375

TUITION PLAN B: - OUT OF PARISH

Yearly Plan B Tuition Rate per child

Transitional Kindergarten:
\$12,590

Kindergarten - 8:
\$11,605

ADDITIONAL ANNUAL FEES FOR 2021-2022:

\$450 Registration fee per student – payable at the time of registration

\$250 Parent Fund fee per family – payable with tuition

All St. Joseph School Tuition is handled through SMART Tuition services. Information about SMART Tuition Service is provided upon acceptance into St. Joseph School and by request.

*Families on Tuition Plan A for the 21-22 school year will remain on Tuition Plan A